

EJM & BE Submission guidelines

Manuscripts must be originals, unpublished and not be in a review process or be approved for their publication in another journal. Manuscripts should be in English. Spanish can be used only under special conditions to be accepted by the Editor. It is not necessary to belong to the European Academy of Management and Business Economics to submit papers.

Manuscripts must be submitted online through this website:
<https://mc.manuscriptcentral.com/ejmbe>

To ensure anonymity in the review process, the authors will submit the following documents in a PDF format:

- **Cover Letter** that will include both, the contribution of the paper and a statement including that the manuscript is original, unpublished and not be in a review process or be approved for their publication in another journal.
- **Identification Document** that will include the title, authors, with detailed affiliations of University, Department, postal and e-mail address, acknowledgments, and funding, if applicable. This file will be named as DOC1.
- **Anonymous manuscript**, named as DOC2, which will contain:
 - The title, an abstract of a maximum of 200 words and a maximum of five keywords and the JEL codes (The Journal of Economic Literature can be consulted at <https://www.aeaweb.org/econlit/jelCodes.php?view=jel>).
 - The text of the manuscript with a maximum length of 8,000 words, double-spaced, including graphs, tables, notes and literature references. Tables, figures, graphs and other illustrations will be quoted as “Tables” or “Figures”, consecutively numbered and will be included at the end of the anonymous manuscript, and their preferred location will be indicated in the text.
- **Supplementary material** may also be submitted, DOC3, for its online publication with non-essential developments or analysis. This document is optional.

Manuscript style guide

References to other publications must be in Harvard style. You should cite publications in the text as follows: (Anderson, 2017) using the first named author's name or (Anderson and Bell, 2017) citing both names of two, or (Anderson *et al.*, 2007) when there are three or more authors. At the end of the paper, a reference list in alphabetical order should be supplied. Papers should be cited as follows: Anderson, B. and Bell, B. (2017), “Innovation drives energy”, *Journal of Energy*, Vol. 26 No.1, pp. 1-24.

Evaluation Criteria

The evaluation is based on quantitative and qualitative criteria and both the content and the presentation aspects will be taken into account. The content will be evaluated quantitatively on a scale according to the following criteria: (i) Relevance of the topic; (ii) An adequate and sufficient review of the literature; (iii) Suitable research methodology; (iv) Relevance of the implications and conclusions; (v) Contribution to the knowledge or existing literature; and a general criterion called

Overall Content Evaluation. The presentation will be evaluated in accordance with style norms and the following criteria: Adequate style and writing, and writing clarity and comprehension. Additionally, manuscripts will receive a specific and constructive qualitative evaluation aimed at improving the work and which looks at, among others, the following aspects: (i) contribution and strengths of the manuscript; (ii) weaknesses and suggested improvements; (iii) potential developments or perspectives that may enrich the manuscript; (iv) specific comments on the title, abstract and conclusions; (v) clarity in the drafting of aims/objectives, hypothesis, sections order and/or errors.

Steps after submission:

1. Initial acceptance or rejection by the Editor (ED) or Associate Editor (AE) according to the general relevance and rigor. Estimated period: 1 week.
2. Appointing of two anonymous reviewers for the blind assessment. Estimated review period: 5 weeks.
3. A decision to continue or reject by the ED, AE, or a member of the Editorial Review Board (ERB), taking into account the reports of the reviewers according to the following criteria: topic relevance, contribution, review of the literature, the methodology, and writing clarity.
4. Author response to each comment and improvement suggested by the reviewers with the updated version of the manuscript.
5. Re-evaluation and where applicable, acceptance, sending of gallery proofs for revision and advance publication online.

Please do not hesitate to contact us for any other doubt by emailing to ejmbe@redaedem.org